



Hiram Johnson High School
6879 14th Avenue
Sacramento, CA 95820

Hiram Johnson High School
Special School Site Council Meeting Minutes

Date: 17 January, 2019
Meeting Time: 3:30-4:30
Location: Room B224

Call to Order & Roll Call

Members present:

Victoria Camargo, Lyn Turem, Garrett Kirkland, Warad Ibkhaitan, Ryan Stockton, Janae Mark, Arthur Aleman, Alex Visaya, Mary Struhs

Members absent: Skye Owens, Doreion Akins, Fernando Rodriguez

Also present: Hilary Calvert, Shannon Fouchard, Susan Rubert, Emily Belko, Jill Thom, Leticia Bucio

SSC Vice-Chair Victoria Camargo called the Hiram Johnson, Special School Site Council Meeting (SSC) to order at 3:47 PM. Roll was taken by sign in sheet, at start of meeting, 5 members were present (not a quorum) at this meeting. The Agenda was distributed, along with the draft minutes from previous meeting, copies of the Google document emailed out by Mr. Kirkland on the Wednesday prior to the meeting (Teacher needs, wants, dreams), copies of the itemized list for current SPSA, and documents from the district website regarding how to change a SPSA budget and recommended SSC timeline. Mr. Aleman arrived at 3:40, Janae Mark arrived at 3:55, Mary Struhs arrived about 4:00.

Mrs. Camargo stated that until we had a quorum, we could not take any votes. She moved ahead to public comment.

Public Comment

Members of the public may address the School Site Council (SSC) on non-agenda items that are within the subject matter jurisdiction of the Council. Please limit comments to five (5) minutes with no more than 5 minutes per single topic so that as many people as possible may be heard. By law, the SSC is allowed to take action only on items on the agenda. The Council may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Hilary Calvert stated that she had brought the numbers for Music and Theater. She stated that the Little Theater needs some improvements such as upgrades to curtains and back stage area which would cost about \$5000. She also mentioned that the Electrical system was not improved when the construction company worked on the Little Theater recently- the use of regular lighting and heater at

the same time throws the breaker. Also, according to an improvement plan from 2005, a drainage issue which has shown up as a leak recently has not been repaired either.

Mr. Kirkland stated that those repairs are not SPSA related, they were capital improvement items, construction company items or maintenance tickets.

Ms. Calvert also stated that she had numbers and specifics for the Music Department.

Mr. Kirkland stated that he was getting that information from Gary Courtney.

Ms. Calvert stated that she had the information from Mr. Malme with her. She also stated that she understood that the maintenance was not under SPSA, but needed to make the urgency of the situation known because she cannot run plays without electricity or heating.

Mr. Aleman asked for an explanation of capital improvements.

Mr. Kirkland explained that maintenance is mainly for safety issues that are connected with issues and are paid for by the district. Capital improvement funding is for new improvements or changes that are not safety related.

Mr. Stockton stated that he also has a water issue and a breaker issue with the washer and dryer his class is in charge of related to current construction.

Mr. Kirkland said he would have to speak to the construction team about these issues.

Mr. Visaya stated that one thing we should not do is sit on the work orders. If it relates to the students and it needs to be fixed, it should get done for the kids.

Mr. Aleman also mentioned that there are construction workers cars parked in the handicapped spaces behind ROTC.

Mr. Kirkland said he would talk to them about that as well.

Mrs. Camargo asked if there was any other public comment. As there was no more public comment, she stated that there were currently 9 members present, which is a quorum, and moved to the approval of the minutes.

Mary Struhs commented about a statement in the minutes: She was not present at the meeting, but after reading the minutes, she wanted to say that the statement made by Mr. Rodriguez regarding the necessity for approval of SIG by SSC was in error, that there was no relationship between SIG and SSC approvals last year.

Mr. Kirkland stated that SIG is approved through campus consensus and Department of Education.

A motion to accept minutes from the January 10 meeting was made by Mr. Visaya. Seconded by Mr. Aleman, 8 Ayes, 1 abstention (Mrs. Struhs who was not present at that meeting). Minutes approved.

Old Business

Reallocation of funds from LSC and workstudy university students

Mr. Kirkland passed out copies of the current SPSA allocations pages and asked the council to turn to second page and notice that supplies and technology were not itemized but were large round numbers. He stated that he does not want the teachers to have to do the legwork to finding out costs for the things they need or want to support students. He stated that his goal is to work with department leads to consolidate needs so teachers do not have spend time at the SSC meetings at all. He stated that it is appropriate to have large buckets of money in the SPSA. He said that last year he asked whether the council (many of whom are no longer SSC members) wanted to talk about every single allocation and they did not. He asked why this council wanted to do so this year. He said it would be better to approve the spending on teacher supplies and technology and let Michele (Mendonca) research it and then apprise the SSC on item and numbers as they are processed. He wants to funnel teacher wants and needs through leads so teachers do not have to stay late at council meetings unless they want to be here. He stated that there is \$145, 000, he wants to talk about the 4 aide positions ASAP and funneling money into the areas of teacher needs.

Ms. Turem asked what the numbers for aides looked like.

Mr. Kirkland stated that according to HR, the four aide positions for the remainder of this year would be around \$32,000. This is for four people, they would have different hours/days – for the remainder of the year, depending on when they start.

Mr. Visaya stated that he wants to move on the aide vote. He stated that he is very upset about the high number of EL Students not reclassified for so long. We need to get it done.

Mrs. Camargo replied that the reason we did not vote on it at the last meeting was because the council did not have those numbers then.

Mr. Visaya stated that he was disappointed, and wondered why we had not voted on the supplies. The kids cannot wait.

Mr. Kirkland stated that he just wanted to get the money spent.

Mrs. Camargo stated that we wanted to vote, but did not receive the data or numbers at the last meeting. She asked if anyone would like to vote on the four aides at approximately \$32,000.

Mr. Stockton asked whether we should extend the number to make sure there was enough to cover it.

Mr. Kirkland said he would rather just vote to approve.

Mr. Aleman motioned to approve the four aides for EL support.

Mr. Ibkeitan seconded the motion.

9 ayes, 0 nays, 0 abstentions – motion passed.

Mr. Kirkland stated that he would like to reallocate the remaining amount to supplies.

Mrs. Camargo stated that this was next for discussion.

Mr. Kirkland stated that the money could be separated by department or voted to go to supplies as a total amount.

Mrs. Struhs asked if there was \$113,000 remaining, and whether he had a more specific plan by departments.

Mr. Kirkland stated that the amounts would not be divided evenly by departments, different departments stated different needs and costs differ. He stated that it would take Michele [Mendonca] some time to figure out all the costs. **Mr. Kirkland** stated that he could get the numbers to the council by the **February 7th** meeting. He stated that all of the money will not be used up anyway.

Arthur Aleman said that if we don't use it, we will lose it.

Mr. Kirkland stated that he would ask departments again about their needs and wants if money remains and that last year, the only item that was not bought was an online program for Mandarin. The same program for Spanish was bought because there were more sections of Spanish. The second wave would be for next year. By June the money goes away if not spent.

Ms. Turem asked what on the list [of teacher needs, wants, dreams that Mr. Kirkland provided for the meeting] was relevant to the reallocation of these funds.

Mrs. Struhs and Mr. Ibkheitan asked if we could go through the lists and identify the items that we would be voting on.

During the meeting, two motions were made to extend the meeting, one at 4:30 to extend for 15 minutes to 4:45pm by Mr. Aleman and seconded by Mr. Stockton – unanimously agreed to by council members.

The second time, Mr. Stockton motioned to extend the meeting 15 minutes to 5pm. Mr. Aleman seconded. Vote on motion passed unanimously.

The items identified as SPSA related on the printout provided by Mr. Kirkland were, by department:

Teacher Needs	Wants	Dreams
English/ English Learners		
Increased attention planning and support of ELD students	PD: Tigert- to attend the 2019 CATE Conference in Burlingame, CA from February 21-24 (Mr. Kirkland expressed that there is already funding approved and available for PD in the budget)	Advocacy training and seminar/conference attendee for EL students on EL student issues and needs

Supplemental materials: SDAIE versions of all core content courses (e.g. Ethnic Studies, Geography) or alternate and comparable forms of language support for ELPAC Level 1 and 2 students.		
A one hour “support” course for “ <u>Long-Term EL</u> ” students and “English-only” students reading far below grade level. <ul style="list-style-type: none"> • Academic Language Development • AVID-Type skills • Content area support 		
*Paraprofessionals (discussed and approved above) for EL Support- will not be full time. Will be for the remainder of this school year only at this point.		
On-demand translation in all languages (service offered through a number of telephone companies such as Language Scientific, Stepes, etc.,) for communication with parents. Estimate provided by Mrs. Rodriguez to Ms. Turem to share with council (memo to be attached) is about \$39500 for 100 teachers using 100 minutes a year. Prices may vary. (Mr. Kirkland stated that this is a consideration) *Also discussed were Ipads for translation purposes using Google Translate in the front office.		

Teacher Needs	Wants	Dreams
Math		
21 Student sciences for Statcrunch for AP Stats/6 months -\$ 13 each	EL aides to assist students during class. (aides approved for EL support above)	IPAD Pro (9)

(Mr. Kirkland stated that there is already funding in the SPSA budget for this item)		
TI-89 Calculators (20)		
Social Studies		
Teacher Needs	Wants	Dreams
SDAIE Version of Social Studies course materials or alternate and comparable (Mr. Kirkland stated that only supplemental materials are covered under this reallocation of funds.)	Additional Copy centers (Mr. Kirkland stated that some of this money can be justified for 1 or 2 copy machines/contracts)	Sound systems for classrooms (Per Mrs. Struhs and Ms. Rubert, a proper sound system that can be heard by the students)
	Smartboards (Mr. Kirkland stated that they are starting to phase out smart boards in favor of the Smart TVs, but it might be able to be approved)	Smart TV to replace/phase out LCD projectors (Mr. Kirkland stated that he will check on what is coming from the district, but it can be covered if the district is not paying for it)
New Projector screens		
Scantrons		
Printer/ink supplies for Jason D.		
Paid Time for curriculum planning		

Teacher Needs	Wants	Dreams
Science		
Physics equipment for upcoming 10 th grade	iPads for students	Surface tablets for science teachers
	PD: NGSS Integrating Science	More Macbook carts (Mr. Kirkland stated that there are already a lot on campus and we can generally find the when they are needed)
	Release days to work on new standards and curriculum	
	Science Kits	

Teacher Needs	Wants	Dreams
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PE		
Track equipment		
Baseball equipment		
Wrestling mat		
Gym Tables and Chairs		
<ul style="list-style-type: none"> • Mr. Kirkland state that there is probably some leeway for use of some LCFF money for these items as a means to overcome poverty. The district also checks that funds are being used appropriately – many checks before approval. 		

Teacher Needs	Wants	Dreams
World Language		

Teacher Needs	Wants	Dreams
VAPA: Art, Drama, Music		
Funds to produce a quarterly (or more often) newspaper	Frames to display student artwork in the community	Little Theater upgrades: Marquee style exterior signage (Mr. Kirkland stated that he would try)
Instruments for music/band (Ms. Calvert stated that she has information about this from Mr. Malme. Mr. Kirkland stated he is getting information from Gary Courtney)	Funds to secure rights to school play(s)	Basic supplies for theater performances: 20 makeup kits, basic undergarments, black shoes
Uniforms for music/band (Mr. Kirkland stipulated that these can only be loaner uniforms- students cannot keep them in order to be eligible for SPSA LCFF or possibly Title 1 funding if approved by district) We do not necessarily need band/marching uniforms this year as we are not there yet.	Upgraded lightboard (for theater)	
Art Supplies	Black backstage curtain	

Teacher Needs	Wants	Dreams
Special Education		
Credit recovery options for SPED summer school	Additional printing facilities/availability	

(Mr. Kirkland stated that there may be options for credit recovery as a class period in this budget)		
Increased time to meet with cross-curricular instructors	Department wide training in best practices, research-based methodology Computer carts for RSP workroom (not Chromebooks so they can be used without internet access)	
	Ink for common printer (ordered last year)	

Needs	Wants	Dreams
Support Center		
100 backpacks for students in need (priced by Support Center at about \$2040)	One couch and one matching sofa for private counseling room (to replace 22 year old set purchased with original Healthy Start CDE grant) priced out by support center at \$2500-\$3000	
Stackable Washer and dryer in Nurse's restroom for students without access to laundry facilities. (Mr. Kirkland stated that this would be general funds or possibly LCFF)	Flat screen smart TV with wall mount in group counseling room	

Needs	Wants	Dreams
School-Wide		
	Planners for all students	

Ms. Camargo stated that she has Booster Club funds that are in the bank.

Mr. Kirkland stated that what he would do is to begin with Needs list, put then on the Excel sheet then move to Wants list and then Dreams list the same way. He also stated that there is already money to cover a lot of the items in the budget.

Mrs. Camargo asked whether the council is ready to make a motion that we approve it and get the numbers back at the February meeting?

Mr. Kirkland motioned we allocate the remaining recouped money to school supplies, to start with the needs, then the wants then the dreams listed on this paper [the handout he provided at this meeting and pertaining to the information listed above].

Mrs. Struhs stated that there is also a lot of equipment on the list, not just supplies.

Mr. Kirkland retracted his motion, and remotioned to allocate the remaining recouped money with \$35,000 towards equipment, and the remaining amount towards school supplies beginning with needs, then wants, then dreams from this list.

Mr. Stockton stated that this is from the items on this list, not new random stuff.

Mr. Kirkland stated that new things from the department leads can come from already approved SPSA funds.

Ms. Turem stated that she seconded the motion so we could vote.

Mrs. Camargo asked for a vote. Vote was 7 ayes, 2 abstentions (Mrs. Struhs, Mr. Stockton)

Mr. Stockton voiced his concern that the council really needs actual training to understand the correct way to vote on funding motions. Many of us are still not sure if we are doing this correctly.

Announcements: Mr. Stockton announced that he is leaving Hiram Johnson to take a different position in the district. His seat will need to be filled by another teacher.

Mr. Kirkland said he would ask if it could be filled by the second from the original teacher vote.

Mrs. Camargo asked for motion to dismiss the meeting at 4:58.

Mr. Stockton motioned, **Mr. Ibkeitan** seconded. All ayes. Meeting adjourned.

Next regular meeting: February 7, 2019 at 3:45 PM, Room B224

These minutes were approved on

Rebecca Turem, Secretary.