



Hiram Johnson High School
6879 14th Avenue
Sacramento, CA 95820

Hiram Johnson High School
Special School Site Council Meeting Minutes

Date: 7 February, 2019
Meeting Time: 3:30-4:30
Location: Room B224

Call to Order & Roll Call

Members present:

Fernando Rodriguez, Garrett Kirkland, Lyn Turem, Warad Ibkhaitan, Shannon Fouchard, Janae Mark, Mary Struhs, Skye Owens

Members absent: Victoria Camargo, Doreion Akins, Arthur Aleman, Alex Visaya

Also present: Tony Perez, Ramiro Hernandez, Leticia Bucio

SSC Chair Fernando Rodriguez called the Hiram Johnson, School Site Council Meeting (SSC) to order at 3:47 PM. Roll was taken by sign in sheet, at start of meeting, 8 members were present (a quorum) at this meeting. The Agenda was distributed, along with the draft minutes from previous meeting.

Mr. Rodriguez apologized for not being able to be at the January 17 meeting.

A motion to accept minutes from the January 17 Special SSC meeting was made by Mr. Ibkhaitan; Seconded by Ms. Fouchard. 7 Ayes, 1 abstention (Mr. Rodriguez who was not present at that meeting). Minutes approved.

Old Business

Update on Reallocation of Funds

Mr. Kirkland stated that the EL aides have been funded. The baseball equipment has been processed, as has the science equipment.

Mr. Rodriguez asked which funding source the baseball equipment was coming from.

Mr. Kirkland stated that was low income (LCFF)

Mr. Rodriguez what equipment was approved

Mr. Kirkland said it was not field equipment and he would bring a more detailed report to the March meeting.

Mr. Ibkhaitan asked whether there was \$45,000 set aside for equipment with the remainder set aside for school supplies.

Mr. Kirkland said yes, the approval for the EL aides has been held up a bit due to the district being tied up with one-stop staffing, but it should move forward now that that has ended.

Public Comment

Members of the public may address the School Site Council (SSC) on non-agenda items that are within the subject matter jurisdiction of the Council. Please limit comments to five (5) minutes with no more than 5 minutes per single topic so that as many people as possible may be heard. By law, the SSC is allowed to take action only on items on the agenda. The Council may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

There was no public comment.

New Business

Mr. Rodriguez welcomed Ms. Fouchard to the SSC – Ms. Fouchard was voted in by certificated staff to replace Mr. Stockton.

School Safety Plan Approval

Mr. Rodriguez stated that he had mentioned to Mr. Perez about minor errors in the safety plan regarding current SSC members and positions. Mr. Rodriguez also asked if any funding was coming out of SSC or if SSC just needed to approve the safety plan.

Mr. Perez asked if everybody had a chance to read the safety plan.

Mr. Perez stated that the School Safety Plan is only slightly different from the plan approved last year. There are some updates. Copies of the plan were sent out to SSC members prior to the meeting. This is the mandated safety plan – changes are to staff information and evacuation process. No funding from SSC is required. Approval vote on updated plan is required.

Mr. Rodriguez asked if staff/students could have information from the plan regarding what to do in emergencies.

Mr. Kirkland stated that additional funding for things needed to implement the plan may need to be voted on later, but not part of the approval of the plan.

He also stated that new intruder policies need to be communicated to students and to staff- where to go, what to do in emergencies.

Mrs. Struhs said she went to an active shooter training recently and would like to see more staff involved in that training.

Mr. Ibkheitan responded that that would be useful, especially for teachers with no curtains or blinds in their classrooms. What should they do in that situation?

Ms. Fouchard stated that when she was a VP at Kennedy, and in charge of safety, there were two active shooter events on campus. She reinforced that knowing what to do in those situations is very important. She asked if Hiram has a Safety Team.

Mr. Perez (VP) – stated that this is the default plan because there is currently not a safety team on campus.

Mr. Rodriguez asked with regard to approval, SIG funds the safety plan, SSC just has to approve it?

Mr. Perez affirmed this, because we do not have a committee, SSC has to sign off on it.

Mr. Ibkhaitan motioned to accept the Safety Plan presented by Mr. Perez. Mrs. Struhs seconded the motion. 8 ayes, 0 nays, 0 abstentions - Plan Approved.

Update on PD from Leadership Meeting

Mr. Kirkland stated that there have been some requests for PD but not enough. Math has PD, Mr. Hernandez has PD and Science has requested PD. He is going to be promoting PD – one thing in particular is to develop next year’s Semester One finals. This should reflect our academic goals and inform instruction regarding the standards we are covering, yet some teachers do not currently have strong finals developed. He is talking with the Leadership Committee to make a plan to have Standards Based, Semester One finals for next year ready by this June. Finals do not have to be Scantron based, they can be project based or some other format to demonstrate knowledge by consensus of department members. Finals will also drive summer PD planning, as there will be standards based goals to reach. It will also inform teachers about materials they will need to for teaching the goals. Also, WASC will be revisiting Hiram Johnson next year to assess progress on our goals, and they have expectations around assessment of student progress/knowledge. (Paraphrased)

Mr. Ibkhaitan said that some new teachers need training, suggesting that it would be good to do this during the school day sometime with subs as this might improve attendance at these training periods.

Mr. Kirkland said that some teachers don’t want to leave class during teaching periods, but this is definitely an option and subs can be made available. Either way, it has to happen; we need to do something to plan ahead and set goals for learning needs.

If a department takes hold and runs with it, it can be funded. If not, he will have to jump in and make decisions for departments. It has been three semesters since he got here, he is not new to the school anymore, and this has to happen.

4:25: Janae Mark had to leave the meeting.

Student Data Update

Mr. Kirkland stated that last year graduation rates went up, but he is not sure that this year will be as strong. There are some things in the works to help students meet their graduation requirements. EL redesignation is up this year. 18 students were able to be redesignated; ELAC had a ceremony for them. Unfortunately, only 8 students were sent to the ceremony by teachers. This is a special occasion for these students; more should have been sent to the ceremony. Freshmen behavior discipline is down. Suspensions are down. The hearing officer commented that they have noticed that Hiram hearings are down.

SPSA Plan Review

Mr. Kirkland passed out documents showing allocations of funds as they stand, began to discuss the numbers and areas of spending.

Mr. Rodriguez asked about the funds for equipment shown on the chart as LCFF-EL funding, specifically \$10,000 coming from EL funding to pay for athletics. Mr. Rodriguez felt that the money should be going to the classroom. Mr. Rodriguez inquired if \$21,000 is going to athletics and athletic equipment after the categories had been switched (Low Income and EL)

Mr. Kirkland agreed that the chart had some inaccuracies in it and agreed to send an updated document to council members by email the following day to look at before next meeting.

Mr. Kirkland agreed to send out updated budget information including reallocation funds use at least a week before the next meeting so members could have time to look it over.

Mrs. Struhs asked for a link to the SPSA and something that shows what each funding category's allowable expenses are (what the money can or cannot be spent on for each category).

Mr. Kirkland stated that he could get something like that sent out, and also stated that the district double checks his budget for allowable expenses under each category

Mr. Ibkhaitan noted that this meant checks and balances are in place.

Next regular meeting: March 7, 2019 at 3:45 PM, Room B224

These minutes were approved on March 7, 2019 Motion by Mr. Ibkhaitan, Second by Ms. Fouchard 7 Ayes, 2 abstained – Mrs. Camargo and new member Cristofer Onate Jujanom who were not present at the meeting on Feb. 7.

Rebecca Turem, Secretary.